**LIBRARY:**

USE THIS FORM FOR: RECORDS THAT DO NOT EXIST.

*Examples: Barcoded items not in the catalog.Gift items or locally purchased items.*

*If there is no ISBN send HQ either the item or a copy of the front and back of the title page.*

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies – ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

---------------------------------------------------------------------------------------------------------------------------------------------------------

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: | **COPYRIGHT DATE**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies – ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies – ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies – ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**LIBRARY:**

USE THIS FORM FOR:

*Barcoded items not in the catalog.Gift items or locally purchased items.*

*If there is no ISBN send HQ either the item or a copy of the front and back of the title page.*

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies – ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

---------------------------------------------------------------------------------------------------------------------------------------------------------

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**LIBRARY:**

USE THIS FORM FOR:

*Barcoded items not in the catalog.Gift items or locally purchased items.*

*If there is no ISBN send HQ either the item or a copy of the front and back of the title page.*

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

---------------------------------------------------------------------------------------------------------------------------------------------------------

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**LIBRARY:**

USE THIS FORM FOR:

*Barcoded items not in the catalog.Gift items or locally purchased items.*

*If there is no ISBN send HQ either the item or a copy of the front and back of the title page.*

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

---------------------------------------------------------------------------------------------------------------------------------------------------------

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**LIBRARY:**

USE THIS FORM FOR:

*Barcoded items not in the catalog.Gift items or locally purchased items.*

*If there is no ISBN send HQ either the item or a copy of the front and back of the title page.*

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

---------------------------------------------------------------------------------------------------------------------------------------------------------

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |

**----------------------------------------------------------------------------------------------------------------------------------------------------------**

|  |  |
| --- | --- |
| **DATE:** | **BARCODE # (if applicable):** |
| **CALL # :** | **AUTHOR:** |
| **PRICE:** | **TITLE:** |
| **ISBN:** | **OTHER**:: |

**MATERIAL TYPE** **(If NOT a Book choose one that applies)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CD | GRAPHIC NOVEL | LARGE PRINT | PERIODICAL | DVD | VIDEO |

**RATING (choose one that applies– ONLY for DVD/VIDEO):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NR | G | PG | PG13 | R |  |